

समेकित आजीविका सहयोग परियोजना (IFAD-ILSP)  
केन्द्रीय परियोजना समन्वयन इकाई (CPCU)  
(ग्राम्य विकास विभाग, उत्तराखण्ड शासन)  
216, पंडितवाड़ी, फेज-11, देहरादून, उत्तराखण्ड, दूरभाष 0135-2773800

पत्रांक 71 / 2(1)/2 / 2013-14

दिनांक 31/3/2014

सेवा में,

1. परियोजना निदेशक, UGVS-ILSP, 216, पंडितवाड़ी, देहरादून।
2. परियोजना निदेशक, PSWMD-ILSP, जलागम प्रबन्ध निदेशालय, देहरादून।
3. मुख्य कार्यकारी अधिकारी, उपासक, 216 पंडितवाड़ी, देहरादून।

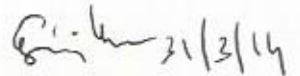
विषय :- ग्राम्य विकास विभाग के अन्तर्गत IFAD सहायतित "समेकित आजीविका सहयोग परियोजना" के क्रियान्वयन हेतु पदों का सृजन।

सन्दर्भ:- ग्राम्य विकास अनुभाग, उत्तराखण्ड शासन का शासनादेश संख्या-3048/XI/13/56(21)2011  
दिनांक 21 मार्च 2014

महोदय,

उपरोक्त विषयक सन्दर्भित शासनादेश की प्रति संलग्नकर आपको सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।  
संलग्नक :- यथोपरि।

भवदीय,

 31/3/14

(विजय कुमार)

परियोजना समन्वयक-CPCU-ILSP

प्रेषक,  
विनोद फोनिया,  
सचिव  
उत्तराखण्ड शासन।

सेवा में,  
आयुक्त,  
ग्राम्य विकास विभाग  
पौड़ी।

ग्राम्य विकास अनुभाग

देहरादून दिनांक 21 मार्च, 2014

विषय :- ग्राम्य विकास विभाग के अन्तर्गत IFAD सहायतित "समेकित आजीविका सहयोग परियोजना" के क्रियान्वयन हेतु पदों का सृजन।

महोदय,

उपर्युक्त विषयक IFAD सहायतित "समेकित आजीविका सहयोग परियोजना" के क्रियान्वयन हेतु इस योजना की अवधि वर्ष 2012-13 से वर्ष 2018-19 तक के लिए नितान्त अस्थायी रूप से इस योजना के अन्तर्गत गठित "उत्तराखण्ड ग्राम विकास समिति" हेतु 133 पद, "उत्तराखण्ड पर्वतीय आजीविका संवर्द्धन कम्पनी (उपासक)" हेतु 11 पद तथा "केन्द्रीय परियोजना समन्वय इकाई (CPCU)" हेतु 05 पद, अर्थात् कुल 149 पदों को निम्न प्रतिबन्धों के अधीन सृजित किये जाने की श्री राज्यपाल महोदय सहर्ष स्वीकृति प्रदान करते हैं:-

समेकित आजीविका सहयोग परियोजना (Integrated Livelihood Support Project) के उत्तराखण्ड राज्य में क्रियान्वयन हेतु अंतर्राष्ट्रीय कृषि विकास निधि (IFAD), भारत सरकार व उत्तराखण्ड सरकार के मध्य दिनांक 01 फरवरी 2012 को अनुबन्ध हस्ताक्षरित किया गया। समेकित आजीविका सहयोग परियोजना समयबद्ध परियोजना है। जिसका क्रियान्वयन दिनांक 01 अप्रैल 2012 से 31 मार्च 2019 तक किया जाना प्राविधानित है। समेकित आजीविका सहयोग परियोजना समयबद्ध क्रियान्वयन की आवश्यकता को दृष्टिगत रखते हुए इसके ढाँचे एवं राष्ट्रीय ग्रामीण आजीविका मिशन के साथ अभिसरण करने हेतु निम्नानुसार दिशा-निर्देश जारी किये जा रहे हैं।

अ. समेकित आजीविका सहयोग परियोजना का ढाँचा

1. आइफैड भारत सरकार के मध्य सम्पादित वित्तीय अनुबन्ध के Section E के पैरा 2(d); 8.1 of Schedule-1 एवं आइफैड के implementation support mission के Agreed Action 2 के क्रम में मुख्य परियोजना निदेशक (CPD) IFAD-ILSP केन्द्रीय परियोजना समन्वयन इकाई (CPCU) के मुखिया होंगे।

उक्त केन्द्रीय परियोजना समन्वयन इकाई समेकित आजीविका सहयोग परियोजना के अन्तर्गत गठित तीन परियोजना क्रियान्वयन इकाईयों (UGVS, UJVE & UPASaC) के समन्वयन के साथ-साथ समवर्ती एवं स्वतंत्र तृतीय पक्षीय मूल्यांकन, सोशल ऑडिट, Result framework, परियोजना प्रबन्धन, Accountability & good governance framework एवं आजीविका सेक्टर में कॉरपोरेट सोशल रिसपोन्सिबिलिटी (CSR) का सुगमीकरण करेगी जिससे परियोजना उद्देश्यों की पूर्ति हो सके और राष्ट्रीय ग्रामीण आजीविका मिशन व अन्य कार्यक्रमों/परियोजनाओं/मिशन आदि के साथ अभिसरण किया जा सके।

2. आइफैड के साथ सम्पादित वित्तीय अनुबन्ध एवं General Conditions (7.11) में उल्लेखित है कि "all key project personnel shall have qualification and experience specified in Agreement or otherwise approved by the IFAD.....".

समेकित आजीविका सहयोग परियोजना  
(UGVS)

1

पंजीकरण संख्या 1138(1)

दिनांक 25/03/2014

पत्रावली संख्या 2(1)/2

शाखा H.R-Section

इस क्रम में समन्वयक एवं परियोजना निदेशक, ILSP से प्राप्त 149 पदों के सृजन के प्रस्ताव पर सहमति दी जाती है।

सभी रिक्त पदों को तुरन्त विज्ञप्ति निकाली जाय एवं रिक्त पदों को भरने हेतु नियत प्रक्रिया कर UGVS की चयन समिति का गठन किया जाय। जिसमें राज्य सरकार के Nominee सम्मिलित होंगे। रिक्त पदों को अगले तीन माह में निर्धारित ToR, योग्यता Skill set एवं अनुभव के आधार पर भर लिया जाय। शीर्ष पदों पर तैनाती हेतु सभी संविदा/प्रतिनियुक्ति स्टाफ को लेने से पूर्व अध्यक्ष, प्रबन्ध समिति UGVS/BoD-UPASaC से सहमति प्राप्त की जाये।

3. जहां तक संभव हो एवं Project Implementation Manual में दी गई योग्यता एवं अनुभव के आधार पर संबंधित रेखा विभाग से स्टाफ को प्रतिनियुक्ति पर लिया जाय।
4. प्रतिनियुक्ति पर लिये जाने वाले स्टाफ को आरम्भ में 03 वर्ष हेतु लिया जायेगा। प्रतिनियुक्ति पर लिये स्टाफ की Performance के आधार पर प्रतिनियुक्ति को अधिकतम 05 से 07 वर्ष तक की अवधि हेतु अथवा परियोजना समापन तक बढ़ाया जा सकता है। प्रतिनियुक्ति पर लिए स्टाफ को मूल विभाग की सेवा शर्त एवं लाभ अनुमन्य होंगे। प्रतिनियुक्ति कार्मिकों को उनके वर्तमान ग्रेड पे से एक अधिक ग्रेड पे अनुमन्य होगा। शासनादेश संख्या 2009/XXVII(7)-Pra-Sha/2006 dated 16 Nov.2006 एवं तदनुसार किये गये संशोधन, प्रतिनियुक्ति स्टाफ के लिए अनुमन्य होंगे। संविदा पर लिये गये स्टाफ अथवा सेवा प्रदाता द्वारा दी गई सेवाएँ उनके साथ किये गये अनुबन्ध के आधार पर सेवा शर्त व लाभ अनुमन्य होकर नियंत्रित/शासित होंगी।
5. परियोजना के अन्तर्गत गठित 03 परियोजना क्रियान्वयन एजेन्सी द्वारा web based MIS, Accounting process, परियोजना प्रबन्धन, governance & implementation framework, site specific AWP&B का क्रियान्वयन किया जायेगा जिससे राज्य सरकार, भारत सरकार, आइफैंड, CAG की आवश्यकता के अनुरूप परियोजना क्रियान्वयन व रिपोर्टिंग CPCU द्वारा समयबद्ध तरीके से किया जा सके तथा परिणाम एवं प्रभाव संकेतक (Outcome & Impact indicators) का आंकलन किया जा सकें।

#### ब. राष्ट्रीय ग्रामीण आजीविका मिशन के साथ अभिसरण

चूंकि समेकित आजीविका सहयोग परियोजना एवं राष्ट्रीय ग्रामीण आजीविका मिशन (NLRM) आजीविका enhancement program है। अतः दोनों परियोजना के मध्य समन्वयन व संसाधनों व गतिविधियों हेतु अभिसरण किया जाना उचित होगा। समेकित आजीविका सहयोग परियोजना का कार्यकाल पूर्ण होने पर इसे राष्ट्रीय ग्रामीण मिशन के साथ पूर्ण रूप से आत्मसात किया जायेगा जिस हेतु निम्नलिखित व्यवस्था की जा रही है :-

1. UGVS के अन्तर्गत मुख्य अभिसरण अधिकारी को ग्राम्य विकास विभाग से प्रतिनियुक्ति पर लिया जायेगा।
2. जहां भी वांछनीय एवं सम्भव हो ग्राम्य विकास विभाग व पंचायती विभाग के उपयुक्त अधिकारियों को UGVS के अन्तर्गत प्रतिनियुक्ति पर लिया जायेगा।
3. जिला स्तर पर प्रतिनियुक्ति की दशा में प्रभागीय परियोजना प्रबन्धक के पद हेतु ग्राम्य विकास विभाग के APD को वरियता दी जायेगी।
4. राज्य स्तर पर मुख्य कार्यकारी अधिकारी, NRLM को ILSP के परियोजना प्रबन्धन समिति का स्थाई सदस्य बनाया गया है। इसी प्रकार परियोजना निदेशक, ILSP को Executive Committee, NRLM का सदस्य नामित किया गया है।

समेकित आजीविका सहयोग परियोजना  
(UGVS)

2

पंजीकरण संख्या 1138 (2)

दिनांक 25/03/2014

पत्रावली संख्या 2(1)/2

शाखा H R- Section

5. समेकित आजीविका सहयोग परियोजना एवं NLRM के कार्यक्षेत्र को संयुक्त रूप से चिन्हित किया गया है जिससे Duplicity की सम्भावना न रहे।
6. सचिव, ग्राम्य विकास उत्तराखण्ड शासन को समेकित आजीविका सहयोग परियोजना एवं NRLM का Mission Director बनाया गया है।

समेकित आजीविका सहयोग परियोजना के अन्तर्गत सृजित पद परियोजना के क्रियान्वयन अवधि तक मान्य है एवं सृजित पदों को अनुबन्ध/प्रतिनियुक्ति/सेवा प्रदाता के माध्यम से भरा जाना है।

क्रम सं०	पदनाम	पदों की संख्या	मर्ती का स्रोत	प्रस्तावित वेतनमान / मानदेय	Project Implementation Manual के अनुसार मान्य शैक्षिक योग्यता एवं अनुभव
<b>राज्य स्तर पर मुख्यालय देहरादून में प्रस्तावित पद</b>					
1	परियोजना निदेशक आई०एल०एस०पी० ( Project Director ILSP)	01	(प्रतिनियुक्ति पर)	रु० 37,400-67,000 (ग्रेड पे 10,000), प्रति माह	<ul style="list-style-type: none"> <li>• Persons from Government working in the Pay scale of 37,400-67,000 Grade pay 10000 and having experience of working in multi disciplinary Livelihood/Watershed related projects.</li> <li>• Preference will be given to officials having management background.</li> </ul> <p><b>Preferred Skills:</b></p> <ul style="list-style-type: none"> <li>• Good written and verbal communication skills.</li> <li>• Proactive, work with minimum supervision, team building, leadership quality, soft spoken and empathy for the poor</li> <li>• Have in-depth understanding of Government functioning and policies on rural livelihood financing and enterprise development in the context of existing livelihood practices of the mountain communities on the ground. Ability to align a fine balance in approach to narrow down the gap between the state policies and local initiatives to find sustainable solutions to many intriguing issues that effect poverty alleviation.</li> </ul>
2	मुख्य कार्यक्रम अधिकारी ( Chief Programme Manager)	01	संविदा अथवा प्रतिनियुक्ति पर	रु० 95,000/- प्रति माह (Consolidated) अधिकतम रु० 15,600-39,100 ग्रेड पे-7,600	<p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>• Graduate from recognized university; and</li> <li>• Relevant postgraduate management qualification</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>• Minimum of 15-20 years work experience in business development , social entrepreneurship; and resources planning</li> <li>• At least 5-7 years in operations and supply/value chain management</li> <li>• Good knowledge of budgeting and financial analysis</li> <li>• Computer literacy particularly in MS Office</li> </ul> <p><b>Preferred Skill:</b></p>

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या: 1138 (3)  
दिनांक: 25/03/2014  
पत्रावली संख्या: 2(1)/2  
शाखा: H.R. Section

					<ul style="list-style-type: none"> <li>Proficient in the preparation/review of budget &amp; financial statements</li> <li>Exposure to micro &amp; small scale enterprise especially in rural areas</li> <li>Experience of implementing rural livelihood or poverty reduction projects</li> <li>Experience of working on projects funded by external agencies</li> <li>Proactive, work with minimum supervision ; and team builder</li> </ul>
3	मुख्य अभिसरण अधिकारी ( Chief Convergence Officer) / अभिसरण अधिकारी (Convergence Officer)	01	प्रतिनियुक्ति पर	Chief Convergence Officer रु० 15,600-39,100 (ग्रेड पे 6,600 / 5400), प्रति माह  अथवा  Chief Convergence Officer रु० 9,300-34,800 (ग्रेड पे 4,600 / 4,200),	<p><b>Qualifications &amp; Experience:</b> <b>On deputation basis:</b> <b>(a) For Chief Convergence Officer</b></p> <ul style="list-style-type: none"> <li>Persons from Government working in the Pay scale of 15,600-39,100 in Grade pay 6,600 and having at least 7 years experience of working in multi disciplinary Livelihood/Watershed related projects</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>Persons from Government working in the Pay scale of 15,600-39,100 in Grade pay 5,400 and having at least 10 years experience of working in multi disciplinary Livelihood / Watershed related projects</li> </ul> <p><b>(b) For Convergence Officer</b></p> <ul style="list-style-type: none"> <li>Persons from Government working in the Pay scale of 9,300-34,800 in Grade pay 4,600 and having at least 3 years experience of working in multi disciplinary Livelihood/Watershed related projects</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>Persons from Government working in the Pay scale of 9,300-34,800 in Grade pay 4,200 and having at least 5 years experience of working in multi disciplinary Livelihood/Watershed related projects</li> </ul> <p><b>Preferred Skill:</b></p> <ul style="list-style-type: none"> <li>Good written and verbal communication skills.</li> <li>Proactive, work with minimum supervision, team building, leadership quality, soft spoken and empathy for the poor.</li> </ul> <p>Persons from Rural Development /Panchyati Raj working for at least 7 years relevant experience .</p>
4	कार्यक्रम प्रबन्धक-जैण्डर व संस्थाएं (Programme Manager- Gender & Institutions)	01	संविदा पर  अथवा  प्रतिनियुक्ति पर	रु० 55,000 / -प्रति माह (Consolidated) अधिकतम रु० 15600-39100 ग्रेड पे- 6600	<p><b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Post graduate qualification in development studies, management or any other relevant qualification in social sciences.</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Word and Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum 8-10 years work</li> </ul>

अनेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या... 1138 (4)

दिनांक... 25/3/2014

पत्रावली संख्या... 2(1)/2

शाखा... HR-Section

					<p>experience in working with community based institutions</p> <ul style="list-style-type: none"> <li>preferably in mountain areas</li> <li>Hands on experience of designing &amp; implementing livelihood based interventions with community based institutions</li> </ul> <p><b>Preferred Skill:</b></p> <ul style="list-style-type: none"> <li>Ability to plan capacity building interventions for community institutions and monitor their progress</li> <li>Good written and verbal communication skills.</li> <li>Proactive, work with minimum supervision, team building, leadership quality, soft spoken and empathy for the poor.</li> </ul>
5	कार्यक्रम प्रबन्धक-मार्केट एक्सेस (Programme Manager- Market Access)	01	संविदा पर  अथवा प्रतिनियुक्ति पर	<p>रु० 55,000/- प्रति माह (Consolidated) अधिकतम</p> <p>रु० 15600-39100 ग्रेड पे- 6600</p>	<p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic</b></p> <ul style="list-style-type: none"> <li>Graduate in science/ commerce with MBA preferably in Marketing / Agri business /Agri-marketing or allied fields.</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Word and Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum of 8 -10 years work experience in rural development/ livelihood development/ agricultural development/ promoting rural produces preferably in mountain areas</li> <li>Worked in designing &amp; implementation of market-based development interventions</li> </ul> <p><b>Preferred Skill:</b></p> <ul style="list-style-type: none"> <li>Good technical knowledge of market development for rural products and techniques preferably in agricultural sector and its allied fields</li> <li>Knowledge of business operations &amp; value chain management</li> <li>Good written and verbal communication skills</li> <li>Proactive, work with minimum supervision and team builder.</li> </ul>
6	कार्यक्रम प्रबन्धक-कृषि /बागवानी (Programme Manager - Agriculture/H orticulture)  अथवा  तकनीकी अधिकारी	01	संविदा  अथवा प्रतिनियुक्ति पर	<p>संविदा पर रु० 55,000/- प्रति माह (Consolidated) अधिकतम</p> <p>अथवा प्रतिनियुक्ति पर रु० 15600-39100 ग्रेड पे-6600</p>	<p><b>Qualifications &amp; Experience:</b></p> <p><b>On Contractual basis:</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Post Graduation in Agriculture and/or rural development or related fields,</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Proficient in computer applications particularly MS Office</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>At least 10 years of experience in agricultural and rural business development</li> <li>Experience of working with NGOs/Cooperatives/Farmer Associations handling livelihood</li> </ul>

अनेकित आजीविका सहयोग परियोजना (UGVS)

5

पंजीकरण संख्या... 1138 (5)

दिनांक... 25/03/2014

पत्रावली संख्या... 2(1)/2

शाखा... HR- Section

					<p>or agribusiness is preferred Experience of working in or with the private sector, and strong skills in market analysis and management as well as agribusiness development.</p> <p>OR</p> <p><b>On deputation basis:</b></p> <ul style="list-style-type: none"> <li>Persons from Government departments in the Pay scale of 15600-39100 Grade pay 54,00 and having at least 5 years experience of working in multi disciplinary Livelihood/Watershed related projects</li> </ul> <p><b>Preferred Skill:</b></p> <ul style="list-style-type: none"> <li>Ability to plan technical interventions for community institutions and monitor their progress</li> <li>Good written and verbal communication skills.</li> <li>Proactive, work with minimum supervision, team building, leadership quality, soft spoken and empathy for the poor.</li> </ul>
7	प्रबन्धक अंकेक्षण (Manager-Audit)	01	संविदा पर अथवा प्रतिनियुक्ति पर	<p>रु० 55,000प्रतिमाह (Consolidated) अधिकतम</p> <p>रु० 15600-39100 ग्रेड- पे-6600</p>	<p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic</b></p> <ul style="list-style-type: none"> <li>Graduate of any discipline</li> <li>Chartered Accountant from ICAI</li> </ul> <p><b>Relevant Training</b></p> <ul style="list-style-type: none"> <li>Proficient in accounting SOFTWARE package preferably Tally</li> <li>Proficient in MS Office particularly computer based spread sheet (i.e. MS Excel)</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum of 10 years work experience in Audit &amp; Accounting preferably 3-5 years experience in Externally Aided Projects</li> <li>Good knowledge of International &amp; Indian Accounting standards and chart of accounts.</li> </ul> <p><b>Additional Skills:</b></p> <ul style="list-style-type: none"> <li>Proficient in the preparation of budget reviews &amp; financial statements</li> <li>Knowledge of statutory audit requirements for financial compliances</li> <li>Proactive, work with minimum supervision and team builder</li> </ul> <p><b>Preferred Skills:</b></p> <ul style="list-style-type: none"> <li>Exposure to micro &amp; small scale financing and enterprise accounting formats</li> <li>Ability to work with multiple stakeholders especially in a structured output and outcome based partnership</li> <li>Ability to interpret financial statements</li> </ul>

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या 1138 (6)

दिनांक 25/3/2014

पत्रावली संख्या 2(1)/2

शाखा H.R. Section

8	वित्त प्रबन्धक (Finance Manager)	01	प्रतिनियुक्ति  अथवा  संविदा पर	Persons from State finance services working in the pay scale of 37400- 67000 grade pay- 8700 or on one scale below for more than one years  संविदा पर होने पर रु० 55,000/- प्रति माह (Consolidated) अधिकतम	<b>Qualifications &amp; Experience:</b>  <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Graduate in any discipline and</li> <li>ICWAI or ICAI; and / or</li> <li>MBA with specialization in Finance</li> </ul> <b>Relevant Training:</b> <ul style="list-style-type: none"> <li>Computer literacy and proficiency in TALLY or other financial accounting package</li> <li>Proficient in Computer application Microsoft Office particularly Microsoft Excel</li> </ul> <b>Work Experience</b> <ul style="list-style-type: none"> <li>Minimum of 8 years work experience in accounts, taxation &amp; financial management</li> <li>Good knowledge of chart of accounts</li> <li>Experience in project &amp; society accounting</li> <li>Sound knowledge of Accounting Standards and Guidance Notes issued by the Institute of Chartered Accountants of India</li> <li>Exposure to financial management &amp; accounting systems</li> </ul> <b>Additional skills:</b> <ul style="list-style-type: none"> <li>Proficient in funds management</li> <li>Proficient in preparation of Annual Work Plan Budget &amp; Project Financial statement.</li> <li>Knowledge of statutory audit requirements for financial compliances and working in externally aided projects Proactive, work with minimum supervision and work as team leader</li> </ul>
9	मानव संसाधन प्रबन्धक (Human Resource Manager)	01	प्रतिनियुक्ति  अथवा  संविदा पर	वेतनमान रु० 15600-39100 ग्रेड पे-6600  संविदा पर होने पर रु० 55,000/-प्रति माह (Consolidated) अधिकतम	<b>Preference -</b> Persons from Rural Development/DRDA /Panchyati Raj working for at least 5 years relevant experience, skill set & qualifications <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Masters in Business Administration with specialization in HR or</li> <li>PG diploma in Personnel management or any other equivalent qualification.</li> </ul> <b>Relevant Training:</b> <ul style="list-style-type: none"> <li>Proficient in computer applications particularly MS office.</li> </ul> <b>Work Experience</b> <ul style="list-style-type: none"> <li>Minimum 5 years work experience in HR management and inventory management of office equipments including office supplies</li> <li>Sound knowledge of documentation for HR management i.e. staff files, attendance register, staff leave</li> </ul>

संकेतित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या... 1138 (7)

दिनांक ... 25/01/2014

पत्रावली संख्या ... 2(1)/2

शाखा ... H.R. Section

					records and other statutory requirements. Additional skills: <ul style="list-style-type: none"> <li>• Good communication skills Proactive, work with minimum supervision, ability to empathize, good listener and capability to cope up with stress</li> </ul>
10	कार्यक्रम प्रबन्धक-ईको पर्यटन (Programme Manager-ECO Tourism)	01	प्रतिनियुक्ति  अथवा  संविदा पर	वेतनमान रू0 15600-39100 ग्रेड पे-6600  रू0 55,000/- प्रति माह (Consolidated) अधिकतम	Preference- Person from Tourism/Forest department/GMVN/KMVN with relevant work experience & skill set. Formal Academic: <ul style="list-style-type: none"> <li>• Post-Graduate qualifications in any discipline preferably in tourism development</li> </ul> Relevant Training: <ul style="list-style-type: none"> <li>• Proficient in MS Office particularly MS Word and Excel</li> </ul> Work Experience <ul style="list-style-type: none"> <li>• At least 10 years of experience in tourism development preferably in rural/eco tourism</li> <li>• Experience of working with NGOs/Cooperatives/Farmer Associations handling tourism preferred</li> <li>• Experience of working in or with the private sector, and strong skills in market analysis and management as well as ecotourism development.</li> <li>• Experience of working with government tourism department, boards, GMVN/KMVN preferably in hill regions for planning strategies on rural and/or rural tourism.</li> </ul> Preferred Skills <ul style="list-style-type: none"> <li>• Good written and verbal communication skills. Proactive, work with minimum supervision, team building, leadership quality, soft spoken and empathy for the poor</li> </ul>
11	सहायक प्रबन्धक-वित्त (Assistant Manager-Finance) Note: will also serve as assistant manager finance of the CPCU	02	प्रतिनियुक्ति  अथवा  संविदा पर	रू0 9300-34800 ग्रेड पे- 4200  संविदा पर होने पर रू0 35,000/- प्रति माह (Consolidated) अधिकतम	Preference -Persons from Rural Development/DRDA /Panchyati Raj working for at least 5 -8 years relevant work experience in accounts, qualifications & skill set. Formal Academic: <ul style="list-style-type: none"> <li>• Post Graduate in Commerce or</li> <li>• ICWAI(Inter) or ICAI (Inter) and / or</li> <li>• MBA with specialization in Finance</li> </ul> Relevant Training: <ul style="list-style-type: none"> <li>• Computer literacy and proficiency in TALLY or other financial accounting package. Proficient in Computer application Microsoft Office particularly Microsoft Excel</li> </ul> Work Experience: <ul style="list-style-type: none"> <li>• Minimum of 5 years work experience in accounts, taxation &amp; financial management</li> </ul>

समेकित आजीविका सहयोग परियोजना (UGVS)

पंजीकरण संख्या.....1138 (8)

दिनांक .....25/3/2014

पत्रावली संख्या .....2(1)12

शाखा .....H.R. Section

					<p>preferably in Externally Aided Projects</p> <ul style="list-style-type: none"> <li>• Good knowledge of chart of accounts</li> <li>• Experience in project accounting</li> <li>• Exposure to financial management &amp; accounting systems</li> </ul> <p><b>Additional Skills:</b></p> <ul style="list-style-type: none"> <li>• Proficient in fund management</li> <li>• Proficient in the preparation of Annual Work Plan Budget &amp; Project Financial statement</li> <li>• Knowledge of statutory audit requirements for financial compliances and working in externally aided projects</li> <li>• Proactive and can work with minimum supervision .</li> </ul>
12	वित्त सहायक (Assistant-Finance)	<u>02</u>	संविदा  अथवा  प्रतिनियुक्ति पर	<p>रु० 16,500/- प्रति माह (Consolidated) अधिकतम</p> <p>रु० 5200-20200 ग्रेड पे-2400 / 2800</p>	<p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>• Graduate in any discipline from recognised university</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>• Computer literacy and proficiency in TALLY or other financial accounting package)</li> <li>• Proficient in Computer application Microsoft Office particularly Microsoft Excel</li> <li>• Good Knowledge of hindi and english typing</li> </ul> <p><b>Work Experience:</b></p> <ul style="list-style-type: none"> <li>• Minimum of 3 years experience of computerized accounting in Govt./ external aided project/other institutions/departments / reputed private commercial organisations including financial management processes &amp; systems.)</li> </ul>
13	परियोजना सहायक (Project Assistant)	<u>04</u>	प्रतिनियुक्ति  अथवा  संविदा पर	<p>रु० 5200-20200 ग्रेड पे-2400 / 2800</p> <p>रु० 16,500/- प्रति माह (Consolidated) अधिकतम</p>	<p><b>Preference</b> -Persons from Rural Development/DRDA /Panchyati Raj/ working for at least 3 years experience and Minimum of 3 years experience of computer work in Govt./ external aided project/other institutions / departments / reputed private commercial organizations including project management processes &amp; systems</p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>• Graduate in any discipline</li> <li>• 6 month computer diploma from recognized institute</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>• Proficient in MS Office particularly MS Excel, MS word, Power Point Presentation</li> <li>• Good Knowledge of hindi and english typing</li> </ul> <p><b>Work Experience:</b></p> <ul style="list-style-type: none"> <li>• Minimum of 3 years experience</li> </ul>

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या 1138 (9)

दिनांक 25/3/2014

पत्रावली संख्या 2C11/2

शाखा H.R. Section

					of computer work in Govt./ external aided project/other institutions/departments / reputed private commercial organisations include project management processes & systems
14	वाहन चालक (Driver)	03	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा। <b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>High School from any recognized institute and</li> <li>Valid Driving license of light commercial vehicle</li> </ul> <b>Work Experience:</b> <ul style="list-style-type: none"> <li>Minimum of 3 years experience as Driver in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons</li> </ul>
15	परिचायक (Attendant)	02	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा। <b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>High School from any recognized institute</li> </ul> <b>Work Experience:</b> <ul style="list-style-type: none"> <li>Minimum of 3 years experience as attendant in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons</li> </ul>
16	सुरक्षाकर्मी (Security Guard)	02	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा। <b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>High School from any recognized institute</li> </ul> <b>Work Experience:</b> <ul style="list-style-type: none"> <li>Minimum of 3 years experience as security guard in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons</li> </ul>
17	प्रबन्धक-नियोजन / अनुश्रवण एवं मूल्यांकन (Manager- Planning /Monitoring & Evaluation) NOTE: will also assist the CPCU in planning	01	प्रतिनियुक्ति  अथवा  संविदा पर	वेतनमान रू0 15600-39100 ग्रेड पे-5400/6600  संविदा पर होने पर रू0 55,000/-प्रति माह	<b>Preference</b> -Persons from Rural Development and Planning Department working for at least 8 years relevant work experience, qualifications & skill set. . <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Masters degree in areas like economics, rural development, anthropology, agriculture extension</li> <li>Management/ PhD degree will be an added advantage</li> </ul> <b>Relevant Training:</b> <ul style="list-style-type: none"> <li>Proficient in MS Office</li> </ul>

जनैकित आजीविका समूहों परियोजना  
(UGVS)

पंजीकरण संख्या 1138 (10)

दिनांक 25/3/2014

पत्रावली संख्या 201/2

शाखा HR-Section

	monitoring and evaluation			(Consolidated) अधिकतम	particularly MS Excel, and MS word <b>Work Experience:</b> <ul style="list-style-type: none"> <li>Minimum 8 years of professional experience in developing, implementing and management of projects preferably with international funding agencies like IFAD, World Bank etc. with at least four years of experience in participatory planning and M&amp;E processes.</li> <li>Proven experience with the logical framework approach and other strategic planning approaches, M&amp;E methods and approaches (including quantitative, qualitative and participatory), training in M&amp;E development and implementation, facilitating learning oriented analysis sessions of M&amp;E data with multiple stakeholders, information analysis and report writing.</li> <li>Experience of working with NGOs preferred</li> </ul> <b>Preferred Skills:</b> <ul style="list-style-type: none"> <li>Good communication skills</li> <li>Knowledge of audio visual tools including web sites/portals</li> </ul> Proactive and work with minimum supervision
18	प्रबन्धक-सूचना तन्त्र प्रणाली (Manager-Management Information system)	01	संविदा अथवा प्रतिनियुक्ति पर	रु० 55,000/- प्रति माह (Consolidated) अधिकतम  वेतनमान रु० 15600-39100 ग्रेड पे-5400/6600	<b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Master Degree in Computer Science / Application MCA/ B.Tech or equivalent qualification</li> </ul> <b>Work Experience</b> <ul style="list-style-type: none"> <li>Minimum 5 years experience in relevant field</li> <li>Experience in developing MIS Software/ Websites etc for development projects.</li> </ul> <b>Preferred Skills:</b> <ul style="list-style-type: none"> <li>Good communication skills</li> <li>Good Command on <ul style="list-style-type: none"> <li>Side Scripting Technologies such as PHP/MySQL and also knowledge of Apache, MSSQL, ASP, JavaScript, CSS3 and HTML5.</li> <li>GIS, Java, SPSS, Statistics and Operation Research</li> <li>Graphics - Photoshop, Coral Draw</li> </ul> </li> <li>Experience of designing, developing and managing databases</li> <li>Knowledge of RDBMS and Data warehousing.</li> <li>Proactive and work with minimum supervision</li> </ul>
19	प्रबन्धक-ज्ञान प्रबन्धन (Manager-	01	प्रतिनियुक्ति	वेतनमान रु० 15600-39100 ग्रेड पे-5400/6600	<b>Preference:</b> Persons from Rural Development Department with relevant work experience & skill set.

संयोजित आजीविका सहाय्योग परियोजना (UGVS)

पंजीकरण संख्या: 1138 (11)

दिनांक: 25/3/2014

पत्रावली संख्या: 2 (1) 2

शाखा: H.R. Section

	Knowledge Management )		अथवा संविदा पर	रु० 55,000/- प्रति माह (Consolidated) अधिकतम	<b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Post Graduate degree in Communication, Social Sciences, NRM and other relevant discipline.</li> </ul> <b>Relevant Training</b> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Word.</li> </ul> <b>Work Experience</b> <ul style="list-style-type: none"> <li>Minimum 10 years experience in multidisciplinary rural development projects</li> <li>Has written/edited/published communication material</li> </ul> <b>Preferred Skills:</b> <ul style="list-style-type: none"> <li>Good communication skills</li> <li>Knowledge of audio visual tools including web sites/portals</li> </ul> Proactive and work with minimum supervision
20	सांख्यिकी अधिकारी (Statistical Officer)	01	प्रतिनियुक्ति पर	वेतनमान रु० 15600-39100 ग्रेड पे-5400	<b>Preference Persons from RD/ Statistical background with relevant skill set.</b> <b>On deputation basis:</b> <ul style="list-style-type: none"> <li>Persons from Statistical background working in the Government in the Pay scale of 9300-34800 Grade pay 4200 for at least 7 years</li> </ul> <b>Preferred Skills:</b> <ul style="list-style-type: none"> <li>Good written and verbal communication skills.</li> </ul> Proactive, work with minimum supervision, team building, leadership quality, soft spoken and empathy for the poor
21	नियोजन / अनुश्रवण एवं मूल्यांकन सहायक (Planning /Monitoring & Evaluation Assistant)	01	प्रतिनियुक्ति  अथवा  संविदा पर	वेतनमान रु० 5200-20200 ग्रेड पे-2400/2800  संविदा पर होने पर रु० 16,500/- प्रति माह (Consolidated) अधिकतम	<b>Preference Persons from Rural Development with relevant work experience &amp; skill set.</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Graduate in any discipline</li> <li>6 month computer diploma from recognized institute</li> </ul> <b>Relevant Training:</b> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Excel, MS word, Power Point Presentation</li> <li>Good knowledge of english and hindi typing</li> </ul> <b>Work Experience:</b> <ul style="list-style-type: none"> <li>Minimum of 3 years experience of computer work in Govt./ external aided project/other institutions/departments / reputed private commercial organisations including project management processes &amp; systems.</li> </ul>
22	परियोजना सहायक (Project)	04	सेवा प्रदाता के माध्यम से	रु० 16,500/- प्रति माह (Consolidated)	बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरो के आधार पर देय होगा जो कि डाटा इन्ट्री आपरेटर के वेतनमान

समेकित आजीविका कार्यक्रम परियोजना (UGVS)

पंजीकरण संख्या 1138 (12)

दिनांक 23/3/2014

पत्रावली संख्या 2(1)2

शाखा H.R. Section

Assistant)				<p>के बराबर होगा,उससे अधिक देय नहीं होगा।</p> <p><b>Qualifications &amp; Experience:</b>  <b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Graduate in any discipline</li> <li>6 month computer diploma from recognized institute</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Excel, MS word, Power Point Presentation</li> <li>Good Knowledge of hindi and english typing</li> </ul> <p><b>Work Experience:</b></p> <ul style="list-style-type: none"> <li>Minimum of 3 years experience of computer work in Govt./ external aided project/other institutions/departments / reputed private commercial organisations</li> </ul>
------------	--	--	--	---

जनपद स्तर पर जनपद अल्मोडा, बागेश्वर, चमोली, टिहरी व उत्तरकाशी मे प्रस्तावित पद					
23.	प्रभागीय परियोजना प्रबन्धक (Divisional Project Manager)	06	प्रतिनियुक्ति अथवा संविदा पर	<p>वेतनमान रू० 15600-39100 ग्रेड पे-5400/6600</p> <p>रू० 50,000/- प्रति माह (Consolidated) अधिकतम</p>	<p>preference persons from Rural Development and Panchayati Raj Development with relevant work experience &amp; skill set.</p> <p><b>Qualifications &amp; Experience:</b>  <b>Formal Academic</b></p> <ul style="list-style-type: none"> <li>Graduate from recognized university; and</li> <li>Relevant postgraduate qualification</li> </ul> <p><b>Relevant Training</b></p> <ul style="list-style-type: none"> <li>Proficient in computer applications particularly MS Office</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum of 8 years work experience in development programs and resources planning</li> <li>Sound knowledge of SHGs/ Federations/ CBOs functioning</li> <li>Hands on experiences in managing partnerships and working with varied stakeholders e.g. Government, private sector service providers, NGOs, formal &amp; non formal financial institutions</li> <li>Ability to prepare and analyse budgets/ financial statements/ project targets and draw out trends that feed into planning and management decisions</li> <li>Minimum of 8-10 years work experience in development programs and resources planning</li> <li>Preference will be given to APDs of RD Department.</li> </ul> <p><b>Preferred Skills:</b></p> <ul style="list-style-type: none"> <li>Excellent skills in resources (HR, financial, materials &amp; others) coordination, management, and negotiation Knowledge of prudent norms for fulfilling statutory compliances.</li> </ul>

सम्बन्धित आजीविका सहयोग परियोजना (UGVS)

पंजीकरण संख्या... 1138 (13)

दिनांक... 25/3/2014

पत्रावली संख्या... 2(1)/2

शाखा... H R- Section

					<ul style="list-style-type: none"> <li>Exposure to micro &amp; small scale enterprise especially in rural areas.</li> <li>Proactive, work with minimum supervision and good team builder.</li> </ul>
24.	सहायक प्रबन्धक- मार्केट एक्सेस तथा पर्यटन (Assistant Manager- Market Access & Tourism)	06	प्रतिनियुक्ति  अथवा  संविदा पर	रु 9300-34800 ग्रेड पे-4200/  संविदा पर होने पर रु 32,000/- प्रति माह (Consolidated) अधिकतम	<p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic</b></p> <ul style="list-style-type: none"> <li>Graduate in science/ commerce with MBA preferably in Marketing / Agri business, Agri-marketing or allied fields.</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Word and Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum 5 years work experience in rural development/ livelihood development/ agricultural development/ promoting rural produces preferably in mountain areas</li> <li>Worked in designing &amp; implementation of market-based development interventions</li> </ul> <p><b>Preferred Skills:</b></p> <ul style="list-style-type: none"> <li>Good technical knowledge of market development for rural products and techniques preferably in agricultural sector and its allied fields</li> <li>Knowledge of business operations &amp; value chain management</li> <li>Good written and verbal communication skills</li> <li>Proactive and can work with minimum supervision</li> </ul>
25.	सहायक प्रबन्धक-वित्त (Assistant Manager- Finance)	06	संविदा  अथवा  प्रतिनियुक्ति पर	संविदा पर होने पर रु 32,000/- प्रति माह (Consolidated) अधिकतम  रु 9300-34800 ग्रेड पे-4200/-	<p><b>Assistant accounts from DRDA with relevant work experience, qualifications &amp; skill set.</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Post Graduate in Commerce or</li> <li>ICWAI(Inter) or ICAI (Inter) and / or</li> <li>MBA with specialization in Finance</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Computer literacy and proficiency in TALLY or other financial accounting package</li> <li>Proficient in Computer application Microsoft Office particularly Microsoft Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum of 5-8 years work experience in accounts, taxation &amp; financial management</li> <li>Good knowledge of chart of accounts</li> <li>Experience in project accounting</li> <li>Exposure to financial management &amp; accounting systems</li> </ul> <p><b>Additional skills:</b></p> <ul style="list-style-type: none"> <li>Proficient in fund management</li> </ul>

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या.....1138 (14)

दिनांक .....25/3/2014

पत्रावली संख्या .....2 (1)/2

शाखा .....M.R- Section

					<ul style="list-style-type: none"> <li>• Proficient in the preparation of Annual Work Plan Budget &amp; Project Financial statement</li> <li>• Knowledge of statutory audit requirements for financial compliances and working in externally aided projects</li> <li>• Proactive and can work with minimum supervision</li> </ul>
26.	सहायक प्रबन्धक-कृषि, बागवानी (Assistant Manager-Agriculture, Horticulture)	06	प्रतिनियुक्ति  अथवा  संविदा पर	रु० 9300-34800 ग्रेड पे-4200/-  संविदा पर होने पर रु० 32,000/- प्रति माह (Consolidated) अधिकतम	<p><b>Preference Persons from DRDA/ Horticulture / Agriculture etc with relevant work experience &amp; skill set.</b></p> <p><b>On Contractual basis :</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>• Post Graduation in Agriculture and/or rural development or related fields,</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>• Proficient in computer applications particularly MS Office</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>• At least 5 years of experience in agricultural and rural business development</li> <li>• Experience of working with NGOs/Cooperatives/Farmer Associations handling livelihood or agribusiness is preferred</li> <li>• Experience of working in or with the private sector, and strong skills in market analysis and management as well as agribusiness development.</li> </ul> <p><b>Preferred Skills:</b></p> <ul style="list-style-type: none"> <li>• Ability to plan technical interventions for community institutions and monitor their progress</li> <li>• Good written and verbal communication skills</li> <li>• Proactive and can work with minimum supervision</li> </ul>
27.	सहायक प्रबन्धक-जैण्डर व संस्थाएं (Assistant Manager-Gender & Institutions)	06	संविदा  अथवा  प्रतिनियुक्ति पर  महिलाओं को वरीयता दी जायेगी	संविदा पर होने पर रु० 32,000/- प्रति माह (Consolidated) अधिकतम  रु० 9300-34800 ग्रेड पे-4200/-	<p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>• Post graduate qualification in development studies, management, or any other relevant qualification in social sciences.</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>• Proficient in MS Office particularly MS Word and Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>• Minimum 5 years work experience in working with community based institutions preferably in mountain areas</li> <li>• Hands on experience of designing &amp; implementing livelihood based interventions with community based institutions.</li> </ul> <p><b>Preferred Skills:</b></p>

समेकित आजीविका सहयोग परियोजना (UGVS)

पंजीकरण संख्या 1138 (15)

दिनांक 25/3/2014

पत्रावली संख्या 2(1)/2

शाखा H R- Section

					<ul style="list-style-type: none"> <li>Ability to plan capacity building intervention for community institutions and monitor their progress</li> <li>Good written and verbal communication skills</li> <li>Proactive and can work with minimum supervision</li> </ul>
28.	सहायक प्रबन्धक-नियोजन / अनुश्रवण एवं मूल्यांकन एवं ज्ञान प्रबन्धन (Assistant Manager-Planning/Monitoring & Evaluation & knowledge management)	06	प्रतिनियुक्ति  अथवा  संविदा पर	रु० 9300-34800 ग्रेड पे-4200/-  संविदा पर होने पर रु० 32,000/- प्रति माह (Consolidated) अधिकतम	<ul style="list-style-type: none"> <li>Preference: Deputation from RD/DRDA with relevant work experience, qualifications &amp; skill set.</li> <li>Formal Academic <ul style="list-style-type: none"> <li>Masters degree in areas like economics, rural development, anthropology, agriculture extension, Communication, Social Sciences, NRM and other relevant discipline</li> <li>Management/ PhD degree will be an added advantage</li> </ul> </li> <li>Relevant Training <ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Word and Excel</li> </ul> </li> <li>Work Experience <ul style="list-style-type: none"> <li>Minimum 5 years of professional experience in developing, implementing and management of projects preferably with international funding agencies like IFAD, World Bank etc. with at least four years of experience in participatory planning and M&amp;E processes.</li> <li>Proven experience with the logical framework approach and other strategic planning approaches, M&amp;E methods and approaches (including quantitative, qualitative and participatory), training in M&amp;E development and implementation, facilitating learning oriented analysis sessions of M&amp;E data with multiple stakeholders, information analysis and report writing.</li> <li>Experience of working with NGOs preferred.</li> </ul> </li> <li>Preferred Skills: <ul style="list-style-type: none"> <li>Good communication skills</li> <li>Knowledge of audio visual tools including web sites/portals.</li> <li>Proactive and can work with minimum supervision</li> </ul> </li> </ul>
29.	आन्तरिक अंकेक्षक (Internal Auditor)	05	संविदा पर  अथवा	संविदा पर होने पर रु० 25,000/- प्रति माह (Consolidated) अधिकतम	<ul style="list-style-type: none"> <li>Qualifications &amp; Experience: <ul style="list-style-type: none"> <li>Formal Academic <ul style="list-style-type: none"> <li>Graduate in commerce/science and /or ICWA (Inter) or CA(Inter)</li> </ul> </li> <li>Relevant Training <ul style="list-style-type: none"> <li>Proficient in accounting package preferably Tally</li> <li>Proficient in MS Office</li> </ul> </li> </ul> </li> </ul>

समेकित आर्जितिक: सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या... 1138 (16)

दिनांक ... 25/3/2014

पत्रावली संख्या ... 2(1)/2

शाखा ... HR-Section

			ऑडिट विभाग से प्रतिनियुक्ति पर	रु० रु० 9300-34800 ग्रेड पे-4200/-	particularly computer based spread sheet (i.e. MS Excel) <b>Work Experience</b> <ul style="list-style-type: none"> <li>• Minimum of 3 years work experience in Audit &amp; Accounting preferably 1-2 years exposure to SHGs and Federations</li> <li>• Good knowledge of International &amp; Indian Accounting standards and chart of accounts</li> </ul> <b>Additional Skills:</b> <ul style="list-style-type: none"> <li>• Proficient in review of financial statements</li> <li>• Knowledge of statutory audit requirements for financial compliances.</li> </ul> Proactive and work with minimum supervision.
30.	परियोजना सहायक (Project Assistant)	16	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से वेतन आदि उपसूल की दरों के आधार पर देय होगा। जो कि ऊटा इन्टी आपरेटर के वेतनमान के बराबर होगा उससे अधिक देय नहीं होगा। <b>Relevant Training:</b> <ul style="list-style-type: none"> <li>• 6 month computer diploma from recognized institute</li> <li>• Proficient in MS Office particularly MS Excel, MS word, Power Point Presentation</li> <li>• Good knowledge of hindi and english typing and short hand</li> </ul>
31.	वाहन चालक (Driver)	10	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा। <b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>• High School from any recognized institute and</li> <li>• Valid driving license of light commercial vehicle</li> </ul> <b>Work Experience:</b> <ul style="list-style-type: none"> <li>• Minimum of 3 years experience as Driver in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons</li> </ul>
32.	परिचारक (Attendant)	20	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा। <b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>• High School from any recognized institute</li> </ul> <b>Work Experience:</b> <ul style="list-style-type: none"> <li>• Minimum of 3 years experience as attendant in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons</li> </ul>
33.	सुरक्षाकर्मी (Security)	12	सेवा प्रदाता के माध्यम से		बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा। <b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>• High School from any recognized</li> </ul>

सर्नेकिल आजीविक सहयोग परियोजना (UGMS)

पंजीकरण संख्या 1138 (17)

दिनांक 25/3/2014

पत्रावली संख्या 203/2

शाखा H.R. Section

					institute <b>Work Experience):</b> Minimum of 3 years experience as security guard in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons
कुल पदों की संख्या	133				

उत्तराखण्ड पर्वतीय आजीविका संवर्द्धन कम्पनी में प्रस्तावित पदों का विवरण  
राज्य स्तर पर मुख्यालय देहरादून में प्रस्तावित पद:-

क्रम सं०	पदनाम	पदों की संख्या	भर्ती का स्रोत	प्रस्तावित वेतनमान / मानदेय	Project Implementation Manual के अनुसार मान्य शैक्षिक योग्यता एवं अनुभव
1	प्रबन्ध निदेशक (Managing Director)	01	अतिरिक्त प्रभार (प्रतिनियुक्ति पर)	Project Director, UGVS to hold as additional charge.	
2	मुख्य कार्यकारी अधिकारी (Chief Executive Officer)	01	प्रतिनियुक्ति पर  अथवा  संविदा पर	On deputation from any Government Financial Institutions / Nationalized Banks working in the scale of Deputy General Manager or above.  संविदा पर होने पर रु० 1,00,000/- प्रति माह (Consolidated) अधिकतम	<b>Qualifications &amp; Experience:</b> <b>On deputation basis:</b> <ul style="list-style-type: none"> <li>Persons from any Government Financial Institutions / Nationalized Banks working in the scale of Deputy General Manager or above.</li> </ul> <b>OR</b> <b>On Contractual basis:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Graduate in any discipline and</li> <li>Member of ICWAI or ICAI; and / or</li> <li>MBA with specialization in Finance</li> </ul> <b>Work Experience</b> <ul style="list-style-type: none"> <li>Minimum 15-20 years work experience in promoting and developing micro and small enterprises.</li> <li>10 year experience of financial sector, especially in enterprise Finance, microfinance, NGO, finance through Banks' in rural area.</li> <li>5 Year experience in executive leadership.</li> <li>At least 5 year experience in hilly area for promoting and financing enterprises.</li> </ul> <b>Additional Skills</b> <ul style="list-style-type: none"> <li>Exposure to micro and small scale enterprises especially in rural area.</li> <li>Proficient in the preparation/review of financial statements</li> <li>Ability to communicate fluently in English and Hindi.</li> <li>Capacity to work with</li> </ul>

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या... 1138 (18)

दिनांक ... 25/3/2014

पत्रावली संख्या ... 2(1)/2

शाखा ... H R - Section

					different stakeholders such as NGOs, grass root institutions, social entrepreneurs and govt. Departments.
3.	Manager-Development Finance)	01	प्रतिनियुक्ति अथवा  संविदा पर	प्रतिनियुक्ति की दशा मे Persons from any Government Financial Institutions / Nationalized Banks working in the scale of Assistant General Manager or from Co-operative Banks working in the scale of General Manager  संविदा पर होने पर संविदा पर रू0 55,000/- प्रति माह (Consolidated) अधिकतम	<b>Qualifications &amp; Experience:</b> <b>On deputation basis:</b> <ul style="list-style-type: none"> <li>Persons from any Government Financial Institutions / Nationalized Banks working in the scale of Assistant General Manager or from Co-operative Banks working in the scale of General Manager</li> </ul> <b>OR</b> <b>On Contractual basis:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Graduate in any discipline and</li> <li>MBA with specialization in Finance or</li> <li>CA (Inter) / ICWA (Inter)</li> </ul> <b>Work Experience</b> <ul style="list-style-type: none"> <li>Minimum 10 years work experience in promoting and developing micro and small enterprises.</li> <li>7 year experience of financial sector, especially in enterprise finance, microfinance, NGO, finance through Banks' in rural area.</li> <li>At least 5 year experience in hilly area for promoting and financing enterprises.</li> <li>Advanced knowledge of computer applications and packages and ability to integrate technology into office and project activities</li> <li>Good knowledge of products/services and procedures of banks, insurance companies and other financial institutions.</li> </ul> <b>Additional Skills:</b> <ul style="list-style-type: none"> <li>Exposure to micro and small scale enterprises especially in rural area.</li> <li>Proficient in the preparation/review of financial statements.</li> <li>Ability to communicate fluently in English and Hindi.</li> <li>Capacity to work with different stakeholders such as NGOs, grass root institutions, social entrepreneurs and govt. departments.</li> </ul>
4.	उप प्रबन्धक-वित्त (Deputy Manager-	01	संविदा अथवा	संविदा पर होने पर रू0 50,000/- प्रति माह (Consolidated) अधिकतम	<b>Qualifications &amp; Experience:</b> <b>Formal Academic:</b> <ul style="list-style-type: none"> <li>Post Graduate in Commerce or</li> <li>ICWAI(Inter) or ICAI (Inter)</li> </ul>

समेकित आजीविकार सहाय्योग परियोजना  
(UGVS)

पंजीकरण संख्या..... 1138 (19)

दिनांक ..... 25/3/2014

पत्रावली संख्या ..... 2(1)/2

शाखा ..... HR-Section

	Finance)		प्रतिनियुक्ति पर	वेतनमान रू0 15600-39100 ग्रेड पे-5400/6600	<ul style="list-style-type: none"> <li>and / or</li> <li>MBA with specialization in Finance</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Computer literacy and proficiency in TALLY or other financial accounting package</li> <li>Proficient in Computer application Microsoft Office particularly Microsoft Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum of 5 years work experience in accounts, taxation &amp; financial management</li> <li>Good knowledge of chart of accounts</li> <li>Experience in project accounting</li> <li>Exposure to financial management &amp; accounting systems</li> </ul> <p><b>Additional Skills:</b></p> <ul style="list-style-type: none"> <li>Proficient in funds management</li> <li>Proficient in the preparation of Annual Work Plan Budget &amp; project financial statements</li> <li>Knowledge of statutory audit requirements for financial compliances and working in externally aided projects</li> <li>Proactive and can work with minimum supervision.</li> </ul>
5.	ग्रामीण वित्त समन्वयक (Rural Finance Coordinators )	05	प्रतिनियुक्ति अथवा संविदा पर	रू0 9300-34800 ग्रेड पे-4200/ संविदा पर होन पर रू0 25,000/- प्रति माह (Consolidated) अधिकतम	<p><b>Preference</b> Persons from Rural Development with relevant work experience &amp; skill set</p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Graduate in any discipline</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum 5 years work experience in promoting and marketing financial products preferably in rural areas</li> <li>1-2 years of experience of working as Business Facilitator for Banks or as Insurance agent for life or general insurance products or as Post Office agent will be an added advantage</li> </ul> <p><b>Additional Skills:</b></p> <ul style="list-style-type: none"> <li>Good communication skills.</li> <li>Good knowledge of products / services and procedures of banks, insurance companies and other financial institutions Capacity to work with community in the remotest and hilly regions of project area.</li> </ul>
6.	परियोजना सहायक (Project	01	सेवा प्रदाता के माध्यम से	रू0 16,500/- प्रति माह (Consolidated)	बाह्य स्रोत के माध्यम से। वेतन आदि उपसुल की दरों के आधार पर देय होगा जो कि डाटा इन्ट्री आपरेटर के

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या 1138 (20)

दिनांक 25/3/2014

पत्रावली संख्या 2(C)/2

शाखा H R- Section

	Assistant)			अधिकतम	<p>वेतनमान के बराबर होगा, उससे अधिक देय नहीं होगा।</p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Graduate in any discipline</li> <li>6 month computer diploma from recognized institute</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>6 month computer diploma from recognized institute</li> <li>Proficient in MS Office particularly MS Excel, MS word, Power Point Presentation</li> <li>Good Knowledge of hindi and english typing and short hand.</li> </ul> <p><b>Work Experience:</b></p> <ul style="list-style-type: none"> <li>Minimum of 3 years experience of computer work in Govt./ external aided project/other institutions/departments / reputed private commercial organisations</li> </ul>
7.	वाहन चालक (Driver)	01	सेवा प्रदाता के माध्यम से		<p>बाह्य स्रोत के माध्यम से। वेतन आदि उपसूल की दरों के आधार पर देय होगा।</p> <p><b>Qualifications &amp; Experience:</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>High School from any recognized institute and</li> <li>Valid driving license of light commercial vehicle</li> </ul> <p><b>Work Experience:</b></p> <ul style="list-style-type: none"> <li>Minimum of 3 years experience as Driver in Govt./ external aided project / other institutions / departments / reputed private commercial organisations / reputed persons</li> </ul>
कुल पदों की संख्या		11			

केन्द्रीय परियोजना समन्वयन इकाई (CPCU) में प्रस्तावित पदों का विवरण:-

क्रम सं०	पदनाम	पदों की संख्या	भर्ती का स्रोत	प्रस्तावित वेतनमान / मानदेय	Project Implementation Manual के अनुसार मान्य शैक्षिक योग्यता एवं अनुभव
1	मुख्य परियोजना निदेशक (CPD)/ परियोजना समन्वयक आई०एल०एस०पी० (Project Co-ordinator ILSP)	01	अंशकालिक पद (प्रतिनियुक्ति पर)		<b>Post on deputation basis:</b> Project Director, UGVS will hold additional charge of Project Coordinator/CPD

संकेतिक आजीविका सहायता परियोजना (UGVS)

पंजीकरण संख्या 1138 (21)

दिनांक 25/3/2014

पत्रावली संख्या 2(1)/2

शाखा H.R. Section

2	वित्त नियंत्रक (Finance Controller)	01	प्रतिनियुक्ति पर		Qualifications & Experience: On deputation basis : • Finance manager UGVS to hold as additional is case of deputation if S/He is holding full time charge as Finance manager in UGVS
3	सहायक प्रबन्धक-वित्त (Assistant Manager-Finance)	01	प्रतिनियुक्ति अथवा संविदा पर	रु० 9300-34800 ग्रेड पे-4200/ संविदा पर होने पर रु० 35,000/- प्रति माह (Consolidated) अधिकतम	Qualifications & Experience: Formal Academic: • Post Graduate in Commerce or • ICWAI(Inter) or ICAI (Inter) and / or • MBA with specialization in Finance Relevant Training: • Computer literacy and proficiency in TALLY or other financial accounting package • Proficient in Computer application Microsoft Office particularly Microsoft Excel Work Experience • Minimum of 5-8 years work experience in accounts, taxation & financial management preferably in externally aided projects. • Good knowledge of chart of accounts • Experience in project accounting • Exposure to financial management & accounting systems Additional Skills • Proficient in fund management • Proficient in the preparation of annual work plan budget and project financial statement • Knowledge of statutory audit requirement for financial compliances and working in externally aided projects. • Proactive and can work with minimum supervision.
4.	सहायक प्रबन्धक नियोजन/अनुश्रवण एवं मूल्यांकन एवं सूचना तंत्र प्रणाली (Assistant manager-planning/Monitoring & evaluation & management)	01	प्रतिनियुक्ति अथवा संविदा पर	रु० 9300-34800 ग्रेड पे-4200/ संविदा पर होने पर रु० 35,000/-प्रति	Qualifications & Experience: Formal Academic: • Master degree in areas like economics Rural development anthropology agriculture extension Communication, Social Science, NRM and other relevant discipline • Management/ PHD degree will be an added advantage. Relevant Training:

सामेकिकल आनीकिकल अडयोजन परियोजना  
(UGVS)

पंजीकरण संख्या 1138 (22)

दिनांक 25/3/2014

पत्रावली संख्या 2(1)/2

शाखा H R-Seedbn

information system)			माह (Consolidated) अधिकतम	<ul style="list-style-type: none"> <li>Proficient in MS Office particularly MS Word and Excel</li> </ul> <p><b>Work Experience</b></p> <ul style="list-style-type: none"> <li>Minimum of 5 years of professional experience in developing implementing and management of projects preferably with international funding agencies like IFAD, world Bank etc. with at least four years of experience in participatory planning and M&amp;E processes.</li> <li>Proven experience with the logical framework approach and other strategic planning approaches, M&amp;E methods and approaches (including quantitative Qualitative and participatory)]Training in M&amp;E development Implementation Facilitation learning oriented analysis sessions of M&amp;E data with multiple stake holders, information analysis &amp; report writing</li> <li>Experience of working with NGOs preferred</li> <li>Experience of managing MIS,databases &amp; third party monitoring &amp; evaluation.</li> </ul> <p><b>Preferred Skills</b></p> <ul style="list-style-type: none"> <li>Good Communication skills</li> <li>Knowledge of audio visual tools including web sites/portals.</li> <li>Proactive and can work with minimum supervision.</li> </ul>	
5	स्टेनोग्राफर /परियोजना सहायक (Stenographer/project Assistant)	01	सेवा प्रदाता के माध्यम से	रु० 20,000 / प्रति माह	<p><b>Qualifications as provided on page 204 Qualifications &amp; Experience:</b></p> <p><b>Formal Academic:</b></p> <ul style="list-style-type: none"> <li>Graduate and</li> <li>One year diploma in computer application from recognised institute and</li> <li>Six months diploma in english/hindi shorthand from recognised institute and</li> </ul> <p><b>Relevant Training:</b></p> <ul style="list-style-type: none"> <li>Proficient in MS Office particularly in MS excel, MS word, Power Point Presentation,</li> <li>Good knowledge of hind and English typing</li> </ul> <p><b>Work Experience</b></p>

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या 1138 (23)

दिनांक 25/3/2014

पत्रावली संख्या 201/2

शाखा H.R. Section

				<ul style="list-style-type: none"> <li>• Minimum of 3 years experience of computer work in Govt./ external aided project/ other institutions / departments / reputed private commercial organisations in multifarious activities of projects of project including information analysis. 24/7 email correspondence, report writing and project management processes &amp; systems.</li> </ul>
कुल पदों की संख्या	05			

1. प्रतिनियुक्ति की दशा में समान वेतन अथवा एक ग्रेड वेतन नीचे के अधिकारी को ही प्रतिनियुक्ति पर रखा जायेगा।
  2. समान वेतनमान के अधिकारी को प्रतिनियुक्ति भत्ता शासन के नियमों के अन्तर्गत देय होगा।
  3. जिन पदों को संविदा पर रखे जाने का उल्लेख किया गया है, उन्हें यथा सम्भव आउटसोर्सिंग के माध्यम से भरा जायेगा।
  4. यदि संविदा पर रखा जाना अपरिहार्य हो तो ऐसी दशा में ऐसे पद की अर्हता पूर्ण करने वाले सेवानिवृत्त कार्मिकों को भी प्राथमिकता दी जाय।
  5. वाहन चालक/सहायक/सुरक्षाकर्मी/परियोजना सहायक के पदों हेतु निर्धारित सेवाओं को आउटसोर्सिंग के माध्यम से नियमानुसार भरा जायेगा।
  6. आउटसोर्सिंग की प्रक्रिया पारदर्शी होगी, इक्विटी और जस्टिस पर आधारित होगी और आउटसोर्सिंग की प्रक्रिया प्रख्यापित होगी तथा सक्षम प्राधिकारी से अनुमोदित होगी।
  7. उक्त पदों पर तैनाती की दशा में कार्मिकों का विनियमितीकरण अथवा स्थाईकरण का कोई भी दावा मान्य नहीं होगा।
2. यह आदेश वित्त विभाग की सहमति से जारी किये जा रहे हैं।

भवदीय,

(विनोद फोनिया)  
सचिव।

संख्या 3248/XI/14/56(21)2011 तददिनांक।

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. निजी सचिव, मा0 मुख्यमंत्री, उत्तराखण्ड शासन को मा0 मुख्यमंत्री जी के अवलोकनार्थ प्रेषित।
  2. महालेखाकार, उत्तराखण्ड देहरादून।
  3. मुख्य सचिव, उत्तराखण्ड शासन।
  4. अपर मुख्य सचिव एवं आयुक्त, वन एवं ग्राम्य विकास विभाग, उत्तराखण्ड शासन।
- प्रमुख सचिव/सचिव उत्तराखण्ड शासन

संयोजित आजीविका सहयोग परिषद  
(UGVS)

पंजीकरण संख्या... 1138 (24)

दिनांक ... 25/3/2014

पत्रावली संख्या ... 2(1)/2

शाखा ... H.R. Section

6. मुख्य परियोजना निदेशक, सीपीसीयू, समेकित आजीविका सहयोग परियोजना एवं प्रबन्ध निदेशक, उपासक 216, पण्डितवाड़ी, फेज-2, देहरादून।
7. समस्त जिलाधिकारी, उत्तराखण्ड।
8. समस्त मुख्य विकास अधिकारी/परियोजना निदेशक/जिला विकास अधिकारी उत्तराखण्ड।
9. समस्त वरिष्ठ कोषाधिकारी/कोषाधिकारी उत्तराखण्ड।
10. गार्ड फाईल।

आज्ञा से,  
(विनोद फोनिया)  
सचिव

समेकित आजीविका सहयोग परियोजना  
(UGVS)

पंजीकरण संख्या... 1138 (25)

दिनांक ... 25/3/2014

पत्रावली संख्या ... 2(1)/1

शाखा ... H.R-Section